

# Monroeton Elementary School

2023-2024

## STUDENT & TITLE I HANDBOOK

Home of the Mustangs

8081 US 158  
Reidsville, North Carolina 27320  
(336) 634-3280  
(336) 634-3043 (fax)



Monroeton Elementary School  
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Reidsville, NC 27320  
(336) 634-3280



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Mrs. Misty Slade, Principal

Mrs. Judy Sizemore, Assistant Principal

Dear Mustang Families,

It is my honor and pleasure to welcome you to the 2023-2024 school year! I am extremely proud to serve as the principal of this amazing learning community and continue to support the students at Monroeton Elementary. Mrs. Sizemore and I have been working hard this summer preparing for another fantastic school year at Monroeton Elementary School and we can hardly wait to get this year started!

Monroeton is a special place to learn and grow. The teachers and staff pride themselves on encouraging active student engagement to foster a lifetime love for learning. We are proud of our beautiful school and have high expectations for each and every student. Our students are kind, compassionate, and eager to learn. Together with our dedicated staff, we strive to make connections with students to help them feel valued, accepted, and safe.

As you may already be aware, Monroeton is a school-wide Title I school. This means that we receive funds from the federal government to provide additional resources to our students in the form of supplies, instructional materials and personnel. Reading, Math and Writing will be our focus for the coming school year. It is our hope that with your support, along with the funding provided through Title I, the students will have every opportunity to grow and succeed.

Please take the time to read our school's Student & Title I Handbook and the RCS Handbook. There is a lot of important information for students and families in this handbook. Please do not hesitate to contact me if you have any questions or concerns. You can reach me by phone, email, or Class Dojo. I look forward to seeing the amazing things we will accomplish this year!

In Mustang Pride,

Misty J. Slade

# **Monroeton Elementary School Title I Handbook**

## **Rockingham County Schools Vision 2023**

Rockingham County Schools will empower each child to be a life-long learner, equipped to contribute to a changing, complex society.

## **Rockingham County Schools Mission**

Through effective relationships with family and community partners, Rockingham County Schools will provide a safe, dynamic, nurturing, and innovative learning environment in which each child has the opportunity to reach his/her highest potential.

## **Rockingham County Schools Belief Statements**

### **In Rockingham County Schools:**

**We believe in our children.** In Rockingham County Schools, we model and teach responsibility, healthy behaviors, integrity and acceptance, while embracing diversity, to develop successful individuals.

**We believe in communication.** In Rockingham County Schools, we promote open and honest communication in order to build trust.

**We believe in collaboration.** In Rockingham County Schools, we value partnerships between teachers, students, staff, parents, and our community.

**We believe in leadership.** In Rockingham County Schools, we provide opportunities for all involved to grow as leaders.

**We believe in innovation.** In Rockingham County Schools, we provide unique opportunities and individualize education in order to remove barriers and problem-solve, helping each student reach his/her potential.

**We believe in a safe environment.** In Rockingham County Schools, our schools and related facilities will be safe and well- maintained in order to support our students.

**Link to Title I Policy:** <https://boardpolicyonline.com/?b=rock&s=180210>

Rockingham County Schools  
511 Harrington Highway  
Eden, NC 27288  
336-627-2600

**Notice of Nondiscrimination**

The Rockingham County School System does not discriminate on the basis of race, color, national origin, sex, disability, age, homelessness or otherwise in its educational programs and activities and in employment. The following persons have been designated to handle inquiries regarding the nondiscrimination policies:

Title VI and ADA Coordinator	Dr. Pam Watkins, Director of Exceptional Children's Program (336) 627-2715
Age Discrimination	Dean Richardson, Executive Director of Human Resources Department (336) 627-2679
Title IX and Boy Scouts	Dr. Cindy Corcoran, Assistant Superintendent of Instructional Support Services (336) 627-2688
Section 504	Ms. Amy Wilson, Director of Student Support Services/MTSS/PBIS/504 Coordinator (336) 627-2662
Career and Technical Education	Ms. Erselle Young, Director of Classified Personnel/Career and Technical Education (336) 627-2606

### **Monroeton Elementary School Office Staff**

<b>Principal</b>	Misty Slade
<b>Assistant Principal</b>	Judy Sizemore
<b>Secretary/Bookkeeper</b>	Latika Miskel
<b>Data Manager</b>	Tonya Lee
<b>Guidance Counselor</b>	Anna Isaacs
<b>School Psychologist</b>	Holli Farr
<b>School Nurse</b>	Andi Paul
<b>School Social Worker</b>	Teena Wyatt
<b>School Resource Officer</b>	Rehanna Miller

### **Important Phone Numbers**

<b>School Office</b>	<b>(336) 634-3280 / Phone</b> <b>(336) 634-3043 / Fax</b>
<b>RCS Weather Line</b>	<b>(336) 623-1385</b>
<b>RCS Parent Resource Centers</b>	<b>(336) 342-8588 / Reidsville</b> <b>(336) 623-8098 / Eden</b>

### **Daily Schedule**

<b>7:45 a.m.-2:45 p.m.</b>	Student School Day (Students are TARDY if not in class by 7:45)
<b>7:10 a.m.-3:10 p.m.</b>	Teachers working hours
<b>8:00 a.m. - 2:00 p.m.</b>	Teacher Assistant working hours
<b>7:00 a.m. - 4:30 p.m.</b>	School Office hours
<b>6:30 a.m.-7:30 a.m.</b> <b>2:45 p.m. - 6:00 p.m.</b>	School Age Child Care Hours

## Rockingham County Schools Special Resources Guide for Parents

### **English as a Second Language (ESL)**

What: Additional instruction for students learning English as their second language.

Who Qualifies: Students who have any primary language other than English used in their homes are assessed to see if they meet the state requirements to receive these services.

Contact: Val Pyrtle at @ (336) 445-1997

### **Exceptional Children's Services**

What: Special instruction for students having disabilities that make learning or other activities difficult.

Who Qualifies: Students who meet the North Carolina criteria for Exceptional Children's Services.

Contact: Dr. Pam Watkins, Exceptional Children's Director at @ (336) 627-2600

### **Homeless Assistance**

What: Help for students who are without a permanent home.

Who Qualifies: Office personnel at each school assist families in accessing services

Contact: School Social Worker or Nancy Towler @ (336) 627-2600

### **Migrant Education**

What: Tutorial services for students, parent workshops, translation and transportation, food/clothing, support services, and summer tutoring.

Where: 212 Lawsonville Avenue, Reidsville (Lawsonville Learning Center)

Who Qualifies: Children ages 3-21 whose families have moved within the last three years to seek work in agriculture or seasonal work.

Contact: Roman Gunn @ (336) 349-5476

### **Parent Resource Centers**

What: Free resource materials for families to use in their homes to increase student learning.

Where: 1130 Center Church Road, Eden (Restored Douglass Elementary School) and 212 Lawsonville Avenue, Reidsville (Lawsonville Learning Center)

Who Qualifies: All families in Rockingham County, daycare providers, Head Start, and anyone helping a child learn.

Contact: Catherine Massengale at (336) 342-8588 or online at [www.rock.k12.nc.us/prc](http://www.rock.k12.nc.us/prc)

## **Monroeton Elementary School Policies, Rules, and Procedures**

**All information is in alphabetical order. This serves as a supplement to the RCS Student Handbook and RCS School Board Policies.**

**ABSENTEE NOTES/EXCESSIVE ABSENCES:** When a student returns to school after being absent, he/she must bring a written note signed by the parent/guardian to the teacher. The teacher will ensure that the appropriate office staff member receives the note to enter the correct attendance code. Notes are kept on file. When a student returns to school without a written note, the absence is coded as unexcused or unlawful.

- Students that have ten (10) or more absences will be required to produce a doctor's note for each subsequent absence.
- Please be aware that any absences (excused or unexcused) of twenty (20) or more days could result in retention.

**AFTER SCHOOL CARE:** After school care is provided by Rockingham County School's school age child care on site at Monroeton Elementary School for parents that request it. Parents wanting this service should contact Leah Ward at (336) 634-3280 ext. 39258, as Monroeton Elementary School does not coordinate the program.

**ARRIVAL AND DEPARTURE:** Together, we are responsible for the safe arrival and departure of students. It is the parent's responsibility to communicate the information below to **ANY person providing transportation for the child. Students may arrive at 7:20 a.m. and dismissal will begin at 2:45 p.m.** Car riders should be picked up daily by 3:10 p.m. Parents picking up students after 3:10 p.m. should report to the office for student pick-up.

**MORNING CAR RIDERS (UNLOADING PROCEDURES):** Students may arrive at 7:20 a.m. Please have your child's things ready (lunch money, books, etc.) so that unloading can be done safely and quickly without holding up traffic. Students should exit the vehicle on the sidewalk side of the vehicle. Students may begin unloading once the designated staff member(s) report to duty at the front entrance. Students must **EXIT** the vehicle from the passenger (curb) side. Parents/adults should pull their vehicles as far forward as possible, without blocking the crosswalk, before allowing students to exit. Parents who wish to escort their child to and/or from the building should park in a designated spot in the parking lot and use the crosswalk to cross the drop off traffic lane. Students should always be with a parent/adult when crossing the drop off lane traffic. **PLEASE DO NOT PARK IN THE PICK-UP/DROP OFF LANE.** In order to park in one of the designated handicap spaces, handicap decals must be displayed at all times. Students arriving after 7:45 a.m. **MUST** have an adult accompany them into the building to sign-in.

**AFTERNOON CAR RIDERS (LOADING PROCEDURES):** Car riders will be dismissed at 2:45 p.m. Students will be escorted to the cafeteria. Parents are reminded to remain in their vehicles and to pull down to the designated sign before stopping to pick up a student. Parents may not park their vehicles in the pick-up/drop off lane or anywhere that parking is unauthorized. To ensure the safety of all students, students will enter the vehicle on the passenger (curb) side. Please plan accordingly.

**ASSEMBLIES:** At all times, students should conduct themselves in a respectful and courteous manner. An indication of the cultural level of the school is the conduct of its student body at an assembly. Whether guests are present or not, each student is personally responsible for the impression made by the school as a whole. Unacceptable conduct includes, but is not limited to: whistling, excessive clapping, boisterousness, and talking during a program.

**ATTENDANCE:** It is very important for students to be at school everyday. Just as adults have the responsibility of attending work, students are responsible for attending school. Excessive absences may lead to poor grades and possible retention. Additional information can be found in the RCS attendance policies portion located in the Rockingham County Schools student handbook.

**All students are required to return to school with a note from a parent/doctor immediately following an absence.** Monroeton follows these guidelines and will contact parents regarding absences as follows:

- **3 unexcused absences** - An automated voice message will be sent as well as a letter home to parents via the student.
- **6 unexcused absences** - A letter is mailed to the parent.
- **10 accumulated absences** - A letter is mailed to the parent and a doctor's note will be required for any future absences to be excused. A doctor's note may also be required for any 5 consecutive days absent
- **20 accumulated absences** - A letter is mailed to the parent regarding possible retention for absences. The district attorney may be contacted regarding truancy violations.

**Students MUST be escorted into the building by parent/guardian to sign in/receive a pass to class for unexcused tardies.**

- **1-4 tardies/early dismissal-** Parents receive a reminder note.
- **5 tardies/early dismissal-** Tardy procedures requiring parent signature will be sent home.
- **10 tardies/early dismissal-** Contact by principal or designee with agreed upon interventions.
- **12 tardies/early dismissal-** Student is ineligible for ANNUAL perfect attendance award; disciplinary actions could be assigned by administration (i.e., ISS, after-school detention, silent lunch, etc. at principal discretion.)
- **15+ tardies/early dismissal-** Parent interventions agreed upon by principal and school social worker; disciplinary actions could be assigned by administration.

In addition to the RCS guidelines for absences, **parents are required to get prior permission at least one week in advance from the principal in order for any absences due to non-school sponsored trips to be excused.** With proper documentation that links students' experiences on the trip with the curriculum and all assignments being completed, up to three days may be excused per year.

**AUTOMATED TELEPHONE MESSAGING SYSTEM:** The district provides an automated telephone messaging service to keep parents informed. From time to time you will receive recorded messages from the school and central office personnel. **Please keep your phone numbers updated in the office to receive information. Send any and all new contact**



**information to your classroom teacher AND our school data manager to be changed in our school's database. Messages are also sent to parents through email. Please keep us informed of your email address.**

**BAD WEATHER POLICY:** Occasionally due to snow, sleet, or other unsafe weather conditions, the operation of school may have to be changed. A decision to delay the opening of school or close school due to inclement weather will affect all schools throughout the Rockingham County School System and is made by the Superintendent. When winter weather is forecasted, listen to one of the area radio or TV stations late in the evening and early in the morning for an announcement concerning schools being closed or delayed. You will also receive an automated message indicating any changes in the normal schedule. The decision to close or operate on a two-hour delay will be made by 6 AM if at all possible. The announcement will designate whether schools are closed or on a two-hour delay. If a two-hour delay is announced, schools may still close if conditions do not improve before buses are scheduled to depart. If bad weather begins after school is in session, early dismissal may be called to permit students to get home before the roads become too dangerous.

**BOOK BAGS:** Book bags with wheels are **NOT** permitted at Monroeton. Neither classrooms nor buses have ample space for storing these types of bags, and students are subject to accidents and injuries when they are used in crowded hallways. Thank you for planning accordingly.

**BUSES (STUDENT CONDUCT AND LOADING/UNLOADING PROCEDURES):** **School bus transportation service is a privilege, not a right. In order to maintain that privilege students are expected to be responsible for their behavior.** Buses unload and load in the bus parking lot. RCS policy requires that students are allowed only to ride the bus to which they are permanently assigned and be picked up/dropped off at their designated stop. While riding a school bus or other school vehicle, students shall observe the directives of the driver. The following conduct is specifically prohibited and may result in temporary or permanent suspension from school and/or bus transportation services to and/or from school.

- Delaying the bus schedule
- Fighting, smoking, using profanity, or refusing to obey the driver's instructions
- Tampering with or willfully damaging the school vehicle
- Possession or use of unauthorized drugs or intoxicating beverages on a school vehicle as outlined in Board Policy
- Distracting the driver's attention by participating in disruptive behavior while the vehicle is in operation.
- Failing to observe established safety rules and regulations
- Throwing objects on or from the bus
- Willfully trespassing upon a school bus
- Violating any other rule of the Code of Student Conduct while on the school bus or other school vehicle.

**BUS RULES:**

- Sit in assigned seat, on your bottom, facing forward, out of the aisle
- Keep hands, feet, and objects to self
- Overhead lights or other designated sign = SILENT BUS
- All belongings remain in bookbags (including electronic devices)

- No food, drink, or toys
- Use soft voices to talk with your seating partner
- Obey the bus driver at all times

### **BUSES (STUDENT CONDUCT AND LOADING/UNLOADING PROCEDURES):**

Misbehavior on buses will generally result in the following consequences, but administration reserves the right to apply additional consequences if warranted by the behavior:

- **First Offense:** Warning, conference with the principal, phone call to parents, discipline note, and/or restitution
- **Second Offense:** Conference with the principal, phone call to parents, discipline note, potential loss of bus privilege for 1 day, and/or restitution
- **Third Offense:** Conference with the principal, parent conference arranged, loss of bus privilege for 3 days and/or restitution, and notice that a fourth offense may result in long-term bus suspension
- **Fourth Offense:** Conference with the principal, parent conference arranged, loss of bus privilege for 5 days and/or restitution, and notice that a fourth offense may result in long-term bus suspension
- **Fifth Offense:** Automatic 10 day suspension from the school bus.
- **Sixth Offense:** Automatic suspension from bus for 9 weeks
- **Please note that fighting will result in automatic bus suspension and/or suspension from school.**

**CAFETERIA – CHILD NUTRITION:** The Monroeton cafeteria staff prepares nutritious breakfasts and lunches each day for our students and staff. All of the meals we offer meet the nutrition requirements set by the U.S. Department of Agriculture (USDA) Food & Nutrition Service to support children's healthy growth and development. This year, there will be **NO COST** for breakfast. However, students may also bring their lunch from home and may also purchase additional items from the cafeteria.

**Please avoid bringing outside food, i.e., McDonald's, Pizza Hut, Bojangles, Subway, etc., to the cafeteria. Soft drinks are also not permitted in the cafeteria.** Students who require special dietary consideration should provide a doctor's note to accommodate these needs in the cafeteria.

Students are responsible for the cleanliness of their assigned eating area. Staff, students, and visitors will keep the cafeteria clean and inviting by cleaning their tables and putting all trash in the waste cans. Spills should be reported immediately to a staff member and then cleaned up.

Students are not allowed to charge extra items such as milk, cookies and snacks. Money can be added to your child's account online at [k12paymentcenter.com](http://k12paymentcenter.com) or anytime in the school cafeteria.

**NOTE:** Students may eat breakfast in the cafeteria beginning at 7:20 a.m. A grab-and-go breakfast will be offered to late arrivals. Breakfast will also be served on days that school is delayed.

**CARE OF SCHOOL PROPERTY:** Defacing or damaging school property, i.e., walls, desks, doors, walkways, books, technology, and/or any other items, is unacceptable. School property belongs to everyone and should be treated with respect and care. Anyone who damages, defaces, or in any manner destroys school property will be expected to replace and/or pay restitution. In addition, further disciplinary actions may result as outlined by the RCS Discipline Regulation Reference Guide.

**CHARACTER EDUCATION:** Monroeton Elementary School places a major emphasis on character education, with our character education traits integrated throughout the curriculum. We encourage all of our parents to become actively involved in our schools efforts to promote our character education

program. Our school guidance counselor leads all classroom discussions pertaining to good character based on the character trait of the month. Each trait is incorporated into excellent life lessons. The character traits for the 2023-2024 school year are: School Safety, Responsibility, Respect, Good Citizenship, Service to Others/Kindness, Courage, Self-Discipline, Perseverance, Integrity/Honesty, and Good Judgment.

**CHECK-IN AND CHECK-OUT PROCEDURES:** Students arriving after the tardy bell rings (7:45 a.m.) must be checked in by a parent/adult in the front office. Parents/adults must have a valid state-issued ID to sign in a student. The student must present the Tardy check-in slip to the classroom teacher for entry into the classroom. Parents are not permitted to report to the classroom as this may cause a disruption in the educational process.

When a student must leave school early, the parent/adult must send in a note to his/her teacher stating the time that the student will be checked out, along with the name of the person picking up the student. Students may only be checked out by those individuals specified by the parent/guardian on the student information sheet. **Students who are checked out early from school, must be checked out no later than 2:30 pm.** All parents/adults must present a valid state-issued ID at the time of pick-up. **School Board Policy 5020 states that ID must be produced for all individuals every time – NO EXCEPTIONS.** In order to preserve instructional time, we do not allow “call ahead” dismissal from class for any reason. Electronic documentation will be kept regarding check-in/check-out.

Although they cannot always be avoided, late arrivals and early pickups are disruptive to the learning environment and should be kept to a minimum. Also, perfect attendance recognition is for students who attend school each day from 7:45 a.m. – 2:45 p.m. Therefore, tardies and early pickups may jeopardize this status. Please refer back to the section on attendance for more information.

**CHILD CUSTODY:** Monroeton Elementary School will utilize the following procedures as our policy concerning child custody. Any questions concerning documents need to be directed to Mrs. Lee, Data Manager, Mrs. Sizemore, Assistant Principal, or Mrs. Slade, Principal.

1. In case one parent asks that a child not be allowed to leave school with the other parent, please provide a form of the following documentation:
  - **A custody paper, restraining order, or some other legal document still in effect must be in the child's folder at school.**
  - Legal opinion states that either parent has an equal right to the child unless one of the above-mentioned legal documents have been issued.
2. In the event that a parent says they have such a document or notarized copy at home, it becomes imperative that the document or notarized copy be brought in as soon as possible to be included in the child's records.
3. Custodial parents will provide the school with a list of non-custodial adults that may pick up their child in case of an emergency. The Student Emergency/Sign-Out/Pickup Information form must be completed and updated when any of this information changes.
4. All custody issues should be settled legally and away from school as to not distract from the learning environment.

**CLASSROOM FOOD/SNACKS:** Due to several foodborne outbreaks in schools around the county, the Rockingham County Health Department and RCS require that any food provided to students for snack and/or celebrations be pre-packaged or purchased from a commercial source. Classroom teachers encourage healthy snacks that are not high in sugar or fat content.

**CRISIS/SCHOOL EMERGENCY PROCEDURES:** It is essential that our records stay up to date in order to reach you in case of a school crisis or emergency. **Please notify your child's teacher AND Mrs. Lee in the office when any contact information changes.** In the event of a school crisis or emergency, an automated phone message will be sent to parents to communicate the procedure to be followed to access your child and/or more information. We ask that parents follow the directions carefully to maximize the safety of everyone involved.

**DISCIPLINE CODE REFERENCE:** Monroeton Elementary School students are expected to exhibit appropriate behavior in the classroom, hallways, gym, cafeteria, on field trips, bus, and any other school related place or activity. Our students, staff, and parents are expected to treat everyone with respect and dignity when dealing with a discipline issue. Our students and staff will conform to the Rockingham County School Code of Conduct, Rockingham County Dress Code, and Monroeton School rules as established by the school administration and school staff.

**DISTRIBUTING INFORMATION TO STUDENTS:** Any non-school and/or non-curriculum related materials must have district office approval to be distributed on school grounds.

**DRESS CODE POLICY (RCS):** We ask our students to dress in an appropriate manner for school. Clean, neat, appropriate sized, comfortable clothing, which allows students to participate in all events of school without undue concern, will be most appropriate. Reasonable consideration will be made for those students who, because of sincerely held religious beliefs, cultural heritage, or medical reasons, request in writing to the school administrator a waiver of a particular guideline for dress or appearance. Decisions of this nature will be made by the school administrator.

- Clothing must be age appropriate, cannot be distracting, revealing, indecent, or vulgar.
- No short skirts or short shorts are allowed. Skirts and shorts must be mid-thigh.
- No headgear including but not limited to hats, caps, earmuffs, bandanas, hoods, sweatbands, or sunglasses will be worn inside of the school, unless prior approval has been obtained by administration.
- All tops must have a fitted arm opening. No spaghetti string tops are allowed. All tops must cover the waistband of the bottom garment. Upper garment must cover the midriff at all times.
- Leggings must be worn with a shirt no shorter than mid-thigh.
- Clothing will not be allowed which promotes alcoholic beverages, tobacco, the use of controlled substances, depicts violence, is of a sexual nature, is racially offensive.
- Demeaning or degrading to a particular group or individual, or is disruptive in nature.
- Clothing is not to be sheer or of mesh material as to reveal the body or undergarments.
- Any accessories or attire that has the potential to be used as a weapon is prohibited.
- All pants must be worn and fitted at the waist.
- All rips or tears of any nature above the mid-thigh should be worn.
- Sleepwear is not permitted, unless prior approval has been obtained by administration.
- Appropriate footwear should be worn at all times. Flip flops in the elementary school should not be worn for safety purposes.
- Jewelry or body piercings that pose a health risk, safety risk or are disruptive to the learning environment is prohibited.

**EMERGENCY INFORMATION:** Parents/guardians should ensure that contact information is current. The following information should be updated immediately if it changes:

- Student address
- Home/cell phone number(s)
- Parent(s) work phone number(s)
- Name of person with whom the student resides
- Emergency contacts and phone numbers
- Allergies, medication to be administered at school, and/or recurring illnesses
- Individuals authorized by parents/guardian to pick up student
- Family doctor

**ENROLLMENT:** An affidavit will be required of the adult domiciliary and parent/legal guardian to:

- Confirm the qualifications establishing the student's residency;
- Attest that the student's claim of residency is not primarily related to attendance at the particular school;
- Attest that the adult domiciliary has been given and accepts responsibility for educational decisions including: receiving discipline notices, attending conferences, granting permission for school-related activities, and taking appropriate action in connection with students records.

**FIELD TRIPS:** Students at Monroeton will participate in at most two, non-local, grade level field trips per year and all field trips will be curriculum-related. Teachers organize and carry out all field trips specifically for their grade level. **No other grade levels or non-school age children (including siblings) are permitted on the trips.** Monroeton Elementary School also follows the Rockingham County Schools' field trip guidelines. Children must use the transportation provided by the school to the destination, but with written documentation prior to the trip, may be signed out with the teacher and leave with the parent at the end of the event. **STUDENTS ARE ONLY ALLOWED TO LEAVE WITH THEIR CUSTODIAL PARENT(S) OR WITH EMERGENCY CONTACTS THAT ARE IDENTIFIED IN A WRITTEN NOTE BY THE CUSTODIAL PARENT PRIOR TO LEAVING. ALL CUSTODIAL PARENT(S) AND EMERGENCY CONTACTS MUST PROVIDE A PHOTO ID WHEN SIGNING OUT STUDENTS.**

**FUNDRAISING:** Projects from our fundraising enable our students to benefit from "extras" which would otherwise be impossible to provide. "Extras" include: playground equipment, additional materials and supplies for classroom teachers, etc. In addition, funds from several of our fundraising events are utilized to reduce the overall cost of field trips. Our student council also sponsors fundraising events that serve as community service and outreach projects. Our PTA sponsors the Harvest Festival, one of our most attended and supported fundraisers.

**HOMEWORK:** Homework is determined by each teacher and assigned to reinforce skills, encourage independent study, and to develop good study habits. Parents should check homework assignments in all grades to stay informed of their child's progress. When a child is absent, it is important that all work missed (daily and homework) be made up.

**ILLNESS AT SCHOOL:** When a student becomes ill during the school day and cannot continue his/her day, every attempt will be made to contact the parent and arrange transportation home. **Please make sure the teacher and the office have updated contact information where the parent/guardian can be reached in case of an emergency.** Students who are running a fever (>100.5) or vomiting will be sent home. We support the recommendation of the Health Department that a child be symptom-free for 24 hours before returning to school. **All parents/adults must present a valid state-issued ID at the time of pick-up.**

**INSURANCE:** We do our best to provide a safe environment for all students, staff, and visitors. However, accidents do happen. Student insurance is available upon request and is an inexpensive investment in case of an accident. Information on coverage during school hours or for 24-hour coverage will be explained in a brochure given to each student. This insurance is strongly recommended. It meets the field trip requirement for students to be insured as well.

**KINDERGARTEN PHYSICAL AND IMMUNIZATIONS:** All kindergarten students must be 5 years of age on or before **August 31, 2022**. All entering kindergarten students must have their immunizations and physical completed upon 30 calendar days of entering school. Students who do not have both immunizations and physicals on file at school by **September 27, 2023** will be suspended until this requirement has been met. This also includes students in grades 1-5 that are attending a public school in the state of North Carolina for the first time.

**LOST AND FOUND:** It is important that student's names be written on the inside of all outerwear worn to school. Our school maintains a Lost and Found for all clothing items/lunch boxes that are turned into the office. If a student loses an item, parents/guardians should check with the front office. Unclaimed items will be donated to Goodwill Industries at the end of each semester.

**MEDICATION:** It is a parent's responsibility to provide the school with a new medication form each year or if there is a change in medication and/or dosage during the school year. Please contact the school nurse or the front office to obtain this form. School staff cannot administer medication to children unless the proper form with a doctor's signature is on file.

**PARENT/TEACHER CONFERENCES:** Each parent is expected to have at least one face-to-face conference with the child's teacher during the first of the school year. If transportation is an issue, notify the teacher or principal and a home visit will be arranged. If you wish to talk with a staff member about your child, please arrange an appointment in order to eliminate interruption of instruction. Teachers are available to schedule conferences during their planning time and after 2:45 p.m. on days when they are not involved in meetings after school. We will also make arrangements to accommodate our parents' work schedules for conferences if needed.

**PARTIES:** School board policy states that two parties per school year are allowed. These parties usually occur just before winter break and spring break. Parties will be scheduled to cause the least disruption to instructional time. Birthday parties are not permitted during the school day. However, you may contact your child's teacher and offer to provide a special snack on a designated day to be served after 1pm. The snack must consist of store-bought/packaged refreshments. Please do not send birthday cakes, ice cream, or balloons. Let your child's teacher know a few days in advance if you plan to send refreshments. You will need to provide the necessary napkins, plates, and cups as well.

**PARENT TEACHER ASSOCIATION (PTO):** Monroeton Elementary School's PTO is a key component to student success. The PTA provides support for our school through fundraising and volunteering. The PTA's main fundraiser is Monroeton Elementary's annual Spring Fling. We encourage all parents/guardians to be an active member of our PTA and participate in as many scheduled meetings and activities as possible. All funds raised are used to support programs and student success.

**POSITIVE BEHAVIOR INTERVENTION AND SUPPORT (PBIS):** The goals of PBIS is to teach and reward positive behavior and to sustain a positive culture where learning is fun! At Monroeton

Elementary School, our PBIS motto is “PRIDE”. PRIDE represents our five school-wide expectations: **Positive** Attitude, **Respectful**, **I** will do my best, **Do** kind things, **Everyone** safe. Please see our PBIS matrix available on the school website for additional information.

**RECESS:** Students will receive 30 minutes of daily physical activity each day. When at all possible, they will go outside unless the grounds are wet or muddy. Please see that your child is appropriately dressed (including footwear), especially during colder weather. It is advised that your child wear appropriate footwear when it is recess time; flips flops and heels are not recommended for recess. Students who are coming back to school from an illness may be excused from physical activity up to three days with a note from home. To be excused any longer will require a note from your child’s doctor.

**SAFETY DRILLS:** Fire drills are held monthly. Tornado drills are held twice a year. We will also participate in regular lock down drills where we anticipate practicing these 4-6 times a year. Our students practice these drills with their teachers to know the proper safety rules in each case. You may wish to discuss these safety rules with your child. Our Crisis Intervention Team monitors these drills.

**SCHOOL HOURS:** Our instructional school hours are **7:45 a.m. – 2:45 p.m.** Students may arrive as early as 7:20 a.m. Upon arrival, students that elect to eat breakfast will report to the cafeteria, if not, they will report to the classrooms. Students are not allowed down the halls before 7:20 a.m. All students should arrive and be in class no later than 7:45 a.m. An adult must sign-in any student in the front office who arrives after this time. Students who arrive **in class after 7:45 a.m. are considered tardy and parents must sign in these students at the office.** Office staff will ensure they arrive to class safely. Students will not be permitted into class after 7:45 a.m. without a tardy slip from the office. Please refer to the Attendance Policy for more information.

**TECHNOLOGY:** At Monroeton, we pride ourselves in being able to provide your child with his/her own school-issued device to use during the school day. Should any damages be accrued to your child’s device, as a courtesy, Monroeton will pay to have your child’s Chromebook repaired. If your child’s Chromebook accrues any further damages (other than those caused by the failure of the device itself), the parent/guardian will be responsible for: (1) Any cost associated with the device repairs; and/or (2) Providing a device for your child’s use at school. All students that accrue damages to any school-issued device(s) will receive additional training about how to properly care for the device, and a follow-up letter will be sent to the parent. Please see a comprehensive list of replacement charges below:

- Screen- \$60.00
- Individual keys- \$20.00
- Keyboard- \$100.00
- Cords- \$25.00
- Other- Cost will vary depending on severity of damages

**TELEPHONE USAGE:** Students should be reminded that the telephone is to be used for emergencies only. Students are discouraged from using the phone unless absolutely necessary. Instruction cannot be interrupted, so if a parent calls during a teacher’s instructional time, a message will be left for the teacher.

**TOYS AND ELECTRONIC DEVICES:** Any item that distracts from the learning process is prohibited including but not limited to cell phones, I-pods, toys, etc. These items will be confiscated and

returned to parents after the first infraction. If a second infraction occurs, the items will be confiscated and returned to parents at the end of the school year. The school is not responsible for lost or stolen items that should not be brought on campus.

**TRANSPORTATION ARRANGEMENTS:** *Please give any information for the day's transportation to your child & your child's teacher before the school day begins* (i.e., being a bus rider, being a car rider, or staying in After School Care, etc.). **Written notification to the teacher is required if bus students are to be a car rider that day.** Car riders who need to ride a bus and do not have a bus assignment require at least a 48 hour notice and can only be made as a permanent change where the child will ride the bus at least two days a week. **Students will only be given one morning and one afternoon bus assignment.**

Although written notice is requested in advance, if an emergency arises during the day and you need to communicate a change in transportation, **please contact the main office before 2:15 p.m. to allow enough time to get the message to the student and teacher.**

**VISITORS:** Parents are welcome and encouraged to visit Monroeton, especially during lunch. By 7:20 a.m. each morning teachers are responsible for supervising students and providing instruction and will not be able to give parents their undivided attention. If a conference with a staff member is needed, an appointment with the staff member helps eliminate interruption of instruction and can be scheduled by contacting the teacher by phone or writing a note in the student's planner.

Students are not allowed to bring visitors (cousins, friends from out of town, etc.) to school. **All visitors, including parents, are required to sign in at the front office and get a visitor's badge. After signing in, all visitors must display a visitor's badge at all times while in the buildings. All visitors, including parents, are required to sign out at the front office when they are leaving campus. Staff members will notify the principal if a visitor is in the building without displaying a visitor's badge.**

**VOLUNTEERS:** Monroeton could not fully function without volunteers and we welcome all volunteers to our campus. Please contact your child's teacher at the beginning of the year to let them know ways you will be able to volunteer. Each time you volunteer please sign in at the office as a volunteer. If you are interested in volunteering other than in the classroom, please contact Mrs. Brittini Ward at (336) 634-3280 or [blwilliams@rock.k12.nc.us](mailto:blwilliams@rock.k12.nc.us)



Title I Parent Involvement  
Policy Code: 1320/3560  
Rockingham County Schools

The Board of Education believes that the education of children is an ongoing cooperative partnership between the home and the school. Parents are their children's first teachers; therefore, the continued involvement of parents in the educational process is most important in fostering and improving educational achievement. The involvement of parents in their children's education has been demonstrated to increase student success and to result in better schools. The school district will strive to support parents and provide parents with opportunities to become involved in the programs offered by the Title I schools. Parents are expected to cooperate with the school systems by becoming knowledgeable of program goals and activities and by working to reinforce their children's learning at home. For the purposes of this policy and the Title I program, the term "parental involvement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring the following:

1. That parents play an integral role in assisting their child's learning;
2. That parents are encouraged to be actively involved in their child's education at school;
3. That parents are full partners in their child's education and are included, as appropriate, in the decision making and on advisory committees to assist in the education of their child; and
4. That the school district engages in activities to support parental involvement in the Title I programs.

**A. Purpose and Operation of Title I Program**

The purpose of the Title I program is to provide instructional activities and supportive services over and above those provided by the regular school program for eligible economically disadvantaged students. Where applicable, students will be selected to receive Title I services based on objective criteria that are consistent with federal and state requirements, such as standardized test scores, teacher judgment, results of pre-school screening and home-school surveys.

Qualified Title I schools will operate as school wide programs or targeted assisted programs based upon federal eligibility criteria. School wide programs will utilize a comprehensive school improvement process enabling schools to serve all students in the school. Targeted assisted programs will provide services to eligible students in the school having the greatest need for assistance.

**B. Annual Meeting and Evaluation**

Each year, Title I parents will be invited to an annual meeting at which time parental rights will be explained, programs and activities provided with Title I funds will be discussed and input will be solicited. In addition, all parents will have an opportunity to evaluate the effectiveness of the Title I programs and the parental involvement policies and plans. The Rockingham County Schools federal programs staff will also evaluate the effectiveness of the Title I programs and parental involvement policies. Data collected from these findings will be used to revise Title I programs and parent involvement plans.

**C. Parental Involvement Goals and Efforts**

The board believes that the involvement of Title I parents in the design and implementation of the Title I program will increase the effectiveness of the program and contribute significantly to the success of the children. The Title I staff and all school district personnel will strive to involve parents in activities throughout the school year.

Rockingham County Schools in coordination with parents of participating children will develop programs, activities and procedures, which have the following goals:

1. To inform parents of the reasons for their children's participation and the specific instructional objectives and methods of the program.
2. To consult with parents, on an ongoing basis, concerning the manner in which the school and parents can better work together to achieve the program's objectives.

3. To train parents and teachers to build a partnership between home and school.
4. To provide a comprehensive range of opportunities for parents to become informed about how the program will be designed, operated, and evaluated.
5. To ensure opportunities for the participation of parents who lack literacy skills or whose native language is not English.
6. To provide parents with information concerning North Carolina's Standard Course of Study, student academic achievement, and state and local academic assessments.
7. To provide parents upon request information about the professional qualifications of their child's classroom and any teacher or paraprofessional who teaches their child.
8. The superintendent will ensure that the district level parent involvement policy is developed with, agreed upon with and distributed to parents of participating students. In addition to the district level parent involvement policy, each school participating in the Title I program will jointly develop and distribute to parents a school level written parental involvement policy that describes the means for carrying out school-level policy, sharing responsibility for student academic achievement, building the capacity of school staff and parents for involvement, and increasing accessibility for participation of all Title I parents including those with limited English proficiency, parents with disabilities, and parents of migratory children. School level plans will involve parents in the planning and improvement of Title I activities and will provide for the distribution to parents of information on expected student proficiency levels and the school's academic performance.

**In addition, the school district and Title I schools will do the following:**

1. Involve parents in the joint development of the Title I Program and the process of school review and improvement by including parents on the school advisory committee and committees that review the Title I program, by using the School Improvement team members, and by providing the parents at each school with an opportunity to review the plan;
2. Provide coordination, technical assistance and other support from various central office departments necessary to assist participating schools in planning and implementing effective parent involvement activities that are designed to improve student academic achievement and school performance, including, but not limited to, Parent Curriculum and Testing Nights, Family Fun Nights and lesson observations;
3. Build the schools' and parents' capacity for strong parental involvement by collecting and disseminating information on effective parent involvement techniques;
4. Provide assistance to parents of participating Title I children in understanding the state's testing standards, the assessments used, Title I requirements and all national, state and local standards and expectations through such efforts as community based meetings, sending information home, newsletters, workshops and newspaper articles;
5. With the assistance of parents, ensure that teachers, pupil services personnel, principals and other staff are educated in the value of parents as partners in the educational process and understand how to work with, communicate with and reach out to parents as equal partners in education;
6. Distribute to parents information on expected student proficiency levels for their child and the school's academic performance, and provide materials and training to help parents monitor their child's progress and work with educators to improve achievement through such methods as technology or literacy training;
7. Coordinate and integrate parental involvement strategies with parent involvement activities in other programs, such as preschool, Head Start, Parents as Teachers and similar programs;
8. With the involvement of parents, conduct an annual evaluation of the content and effectiveness of the school district parent involvement policies and program to determine current and future needs, and ensure that such policies are developed/modified with, agreed upon with and distributed each Fall to parents of participating students;
9. Strive to eliminate barriers of parental participation by assisting parents who are disabled, economically-disadvantaged, have limited English proficiency, are migratory or have other backgrounds

or characteristics that may affect participation, including making a conscientious effort, to the extent practicable, to provide all written communication, including parental involvement policies, in a language that is spoken or read at home;

10. Design a parent, student, school staff compact that sets out respective responsibilities in striving to raise student achievement and explains how an effective home/school partnership will be developed and maintained;
11. Coordinate and integrate all parent involvement strategies in Rockingham County Schools and conduct other activities in the community that encourage and support parents to more fully participate in the education of their child;
12. Strengthen the partnership with agencies, businesses and programs that operate in the community and provide opportunities for schools to conduct programs in the community;
13. Ensure that parents are involved in the school's Title I activities;
14. Provide parents with regular progress reports and hold at least one parent-teacher conference for each child to discuss progress, placement, methods of instruction and the parent/teacher/student/principal compact; and
15. Provide such other reasonable support for Title I parental involvement activities as requested by parents.

#### **D. Activities and Use of Funds**

Parent programs and activities will include the following:

1. Parent/student/teacher/principal compact;
2. Conferences, resource centers and training programs;
3. Reporting on children's progress through interim reports and report cards on a regular basis;
4. Coordinating parent activities and making contacts in the home through phone calls and home visits;
5. Use of classroom volunteers, tutors and assistants;
6. Reinforcement of classroom activities and student motivation through take-home assignments and activities;
7. Support for parents and students through the Homework Assistance Line and RCS Parent Resource Center; and
8. Information on programs and the annual evaluation of these programs.
9. Reasonable and necessary expenditures associated with parent training sessions and hiring, training and utilization of parental involvement/curriculum support personnel may be supported by each program's funds.
10. The superintendent will develop administrative procedures to implement the requirements of this policy.

*Adopted: January 4, 1996 Revised: September 15, 2003, December 12, 2005*

## Title I Parent Involvement Policy Monroeton Elementary School

**Parental involvement at Monroeton Elementary School is strongly encouraged. Parents play a vital role in their child's education and their involvement can further the educational opportunities and achievement of their children. *We strive to build a strong, positive relationship between home, school, and community in the following ways:***

- A copy of the Parent Involvement Policy will be included in the Monroeton Elementary School Title I Handbook and will be provided to every parent at the beginning of the school year.
- The School Improvement Plan will be made available for parents to review and to make comments/suggestions. The School Improvement Plan will be located in the school lobby, on the Monroeton website, and in the Title I room. A comment sheet is included inside the SIP binder. Parent representatives will serve on the School Improvement Team.
- A yearly schedule of Parent Involvement Opportunities will be provided to parents at the beginning of the year.
- A Title I Annual Meeting/Classroom Orientations Meeting will be held during open house. Parents are given the opportunity to meet the staff, learn about the Title I Program and become familiar with grade level curriculum and expectations.
- Parent/Student/Teacher Compacts are signed at the first parent conference at the beginning of the year or sent home if a conference has not been had by the first quarter, indicating responsibility for learning from all parties.
- Weekly automated voice messages inform parents of curricular matters, classroom activities, programs and parent involvement opportunities.
- A school marquee placed in front of the school informs parents of upcoming events and activities.
- Information regarding the RCS Parent Resource Centers and the Homework Assistance Line will be provided to every parent. Parents are encouraged to use this service throughout the year. Teachers also refer students to the RCS Parent Resource Center for access to additional instructional materials that can be used at home.
- Parents and students may access the RCS website and the Monroeton Elementary School web-page to obtain information about classroom and school activities.
- Parent Trainings will be conducted throughout the year in order to present information to parents regarding curriculum and strategies that can be used at home to reinforce skills taught at school. These trainings will focus on the curriculum areas of reading, writing, math, technology and test taking skills. Parents will be given an opportunity to evaluate the parent workshops and make suggestions/comments.
- Information about curriculum, assessments, programs and activities will be provided in a language and format understandable to non-English speaking parents. Interpreters will be provided as needed.
- Parent Conferences will be scheduled to discuss student progress. Conferences are also held, if requested, to help parents interpret EOG test performance.
- The staff at Monroeton Elementary School will maintain an open communication system.

## **Title I Schools – Working Together to Make a Difference**

### ***Purpose of Title I***

Title I, Part A (Title I) of the Elementary and Secondary Education Act, provides financial assistance to school districts and schools with high numbers or high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. There are many components of Title I and one that we believe makes a significant difference is parental involvement. By parent, we are referring to a natural parent, a legal guardian or other person responsible for the child's welfare.

### ***Making a Difference***

Parental involvement has always been a centerpiece of Title I. Parental involvement is defined as the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, ensuring:

- that parents play an integral role in assisting their child's learning;
- that parents are encouraged to be actively involved in their child's education at school;
- that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child.

Families have a significant influence on their child's achievement in school and in life. When we take a team approach by including schools, families, and community groups to support learning, children tend to do better in school, stay in school longer, and like school more. Studies have found that students with involved parents, no matter what their income or background, are more likely to:

- earn high grades and test scores, and enroll in higher-level programs;
- pass their classes, earn credits, and be promoted;
- attend school regularly; and
- graduate and go on to postsecondary education.

Through Title I programming, we offer resources for parents in supporting student learning at both the district and school level. Please continue to work with your child's school to support his/her needs. In addition, we offer services through our Parent Resource Centers. Contact information for these centers is located below. We hope you will take advantage of the opportunity to be the key to your child's success. More information about our Parent Resource Centers is also available by visiting [www.rock.k12.nc.us/PRC](http://www.rock.k12.nc.us/PRC).

**Eden Location**  
1130 Center Church Road  
Douglass Education Center  
(336) 623-8098

**Reidsville Location**  
212 Lawsonville Avenue  
Lawsonville Avenue School Building  
(336) 342-8588

In the words of Brian Tracey, "If you raise your children to feel that they can accomplish any goal or task they decide upon, you will have succeeded as a parent and you will have given your children the greatest of all blessings."

## **Escuelas Título I – Trabajando Juntos para marcar la Diferencia**

### ***Propósito de Título I***

Título I, Parte A (Título I) de la Ley de Educación Primaria y Secundaria, proporciona asistencia financiera a los distritos escolares y las escuelas con un alto número o un alto porcentaje de niños provenientes de familias de bajos ingresos para ayudar a garantizar que todos los niños logren alcanzar los exigentes estándares académicos del estado. Hay muchos componentes de Título I, y el que creemos que hace una diferencia significativa es la participación de los padres. Al hablar de padres, nos estamos refiriendo a un padre natural, un tutor legal, u otra persona responsable por el bienestar del niño.

### ***Marcando la Diferencia***

La participación de los padres ha sido siempre la parte central de Título I. La participación de los padres se define como la comunicación regular y significativa en dos direcciones que incluye, no sólo el aprendizaje académico del estudiante, sino también otras actividades escolares para garantizar:

- que los padres juegan un papel integral ayudando en el aprendizaje de sus hijos e hijas;
- que a los padres se le motiva para participar activamente en la educación de sus hijos e hijas en la escuela;
- que los padres son socios totales en la educación de sus hijos y se incluyen, según sea apropiado, en la toma de decisiones y en los comités de asesoría para ayudar en la educación de sus hijos e hijas.

Las familias tienen una influencia significativa en los logros de sus hijos tanto en la escuela como en la vida. Cuando nos enfocamos en trabajar en equipo incluyendo las escuelas, las familias, y miembros de la comunidad para apoyar el aprendizaje de los estudiantes, los niños se desempeñan mejor en la escuela, permanecen en la escuela mucho más tiempo, les gusta más la escuela. Los estudios han encontrado que los estudiantes cuyos padres participan en su educación, no importa su procedencia o sus ingresos, tiene más probabilidades de:

- obtener calificaciones más altas y puntajes más altos en los exámenes; y pasar a la educación superior;
- aprobar sus clases, ganar créditos, y ser promovidos;
- asistir a la escuela con regularidad; y
- graduarse y seguir a la educación post-secundaria.

A través de los programas de Título I, ofrecemos a los padres recursos, tanto a nivel de la escuela como a nivel del distrito, para que apoyen el aprendizaje de los estudiantes. Por favor, continúen trabajando con la escuela de su hijo/a para apoyar sus necesidades. Además ofrecemos servicios a través de los Centros de Recursos para Padres. La información de contacto para estos centros se encuentra a continuación. Esperamos que aprovechen esta oportunidad para que sea la clave en el éxito de su hijo/a. También pueden hallar más información sobre los Centros de Recursos visitando la página [www.rock.k12.nc.us/PRC](http://www.rock.k12.nc.us/PRC).

**Eden Location**  
1130 Center Church Road  
Douglass Education Center  
(336) 623-8098

**Reidsville Location**  
212 Lawsonville Avenue  
Lawsonville Avenue School Building  
(336) 342-8588

Citando las palabras de Brian Tracey, “si educas a un hijo/a para que sienta que puede alcanzar cualquier meta que se proponga, habrás triunfado como padre y le habrás dado a tu hijo/a la más grande de las bendiciones.”

Rockingham County Schools  
511 Harrington Highway  
Eden, North Carolina 27288  
Phone: 336-627-2600

To: All Parents of Students Enrolled in Title I Schools

From: Human Resources Department

Subject: Notification to Parents of Teacher Qualifications

The federal No Child Left Behind law requires school districts to notify parents of children attending a Title I school of their right to know the professional qualifications of the classroom teachers who instruct their child.

As a recipient of these funds, Rockingham County Schools will provide you with this information in a timely manner if you request it. Specifically, you have the right to request the following information about each of your child's classroom teachers:

- Whether the teacher meets the state qualifications and licensing criteria for the grades and core academic subjects he or she teaches.
- Whether the teacher is teaching under emergency or provisional status because of special circumstances.
- The teacher's college major, whether the teacher has any advanced degrees, and the field of discipline of the certification or degree.
- Whether teacher assistants provide services to your child and, if so, their qualifications.

In addition, the law requires that all schools that receive Title I funds must provide notification to every parent in the school whose child is being taught for four or more weeks by a teacher who is not "Highly Qualified," regardless of whether or not the teacher is being paid with Title I funds.

Rockingham County Schools is committed to providing instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. If you would like to receive any of the information listed above for your child's teacher, please complete the enclosed form and send in as directed.

**Teacher/Teacher Assistant Information Request Form**  
*Request for Information about Teacher/Teacher Assistant Qualifications*

Instructions to Parents: Please complete this form. Use a separate form for each teacher or teacher assistant. Return the completed form to your school's office or mail to: Rockingham County Schools, Human Resources Department, 511 Harrington Hwy, Eden, North Carolina 27288. Information will be sent to you within 30 days.

School Name: \_\_\_\_\_

Name of **Teacher**: Mr.   Mrs.   Ms. \_\_\_\_\_

or

Name of **Teacher Assistant**: Mr.   Mrs.   Ms. \_\_\_\_\_

Grade Level: \_\_\_\_\_ Subject (if applicable): \_\_\_\_\_

Name of Parent(s) Requesting Information: \_\_\_\_\_

Name of Student: \_\_\_\_\_

Mailing Address (where information is to be sent or faxed):

\_\_\_\_\_

Street Address	City	State	Zip Code
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Fax number: \_\_\_\_\_

Daytime telephone number in case of questions: \_\_\_\_\_

***For district use:***

*Received by school/date/initials:*

*Received by HR/date/initials;*

*Completed by initials/fax/date:*

*Copy to:*

*Notes:*



## **Escuelas Públicas del Condado de Rockingham**

511 Harrington Hwy  
Eden, Carolina del Norte 27288  
Teléfono: 336-627-2600

Para: Todos los padres de los alumnos matriculados en escuelas Título I

De: Departamento de Recursos Humanos

Asunto: Notificación a los padres sobre la idoneidad de los maestros y maestras

La ley federal Que Ningún Niño se Quede Atrás exige que los distritos escolares notifiquen a los padres de los niños que asisten a una escuela de Título I sobre su derecho a conocer la idoneidad profesional de los maestros/as que enseñan a sus hijos.

Como beneficiarias de estos fondos, las Escuelas Públicas del Condado de Rockingham le proporcionarán esta información de manera oportuna si usted la solicita. Específicamente, usted tiene el derecho de pedir la siguiente información acerca de cada uno de los maestros o maestras de su hijo:

- Si el maestro/a cumple con los requisitos y criterios estatales para la concesión de una licencia de educador/a para los grados y materias académicas básicas que enseñan.
- Si el maestro está enseñando bajo un estatus de emergencia o provisional debido a circunstancias especiales.
- La especialidad del maestro, si el maestro tiene algún título de posgrado, y el campo de disciplina de la certificación o título.
- Si los asistentes de maestros ofrecen servicios a su hijo y, de ser así, cuales son sus credenciales.

Además, la ley requiere que todas las escuelas que reciben fondos del Título I notifiquen a todos los padres de la escuela cuyo niño/a ha estado recibiendo clases, por cuatro o más, con un maestro/a que no está "altamente calificado", independientemente de si a ese maestro/a se le paga con fondos de Título I o no.

Escuelas Públicas del Condado de Rockingham se comprometen a proporcionar enseñanza a todos los estudiantes y lo hacen mediante el empleo de las personas más calificadas para enseñar y apoyar a cada alumno en el aula. Si desea recibir información acerca de cualquiera de los elementos mencionados anteriormente sobre el maestro/a de su hijo, por favor, llene el formulario adjunto y envíelo según las indicaciones dadas.

Anexo 1: Formulario de Solicitud de Información Sobre el Maestro/a o Maestro/a Asistente

El Sistema Escolar del Condado de Rockingham no discrimina por razones de raza, color, origen nacional, sexo, discapacidad, edad, falta de vivienda o de otra manera, en sus programas y actividades educativas y de empleo.

**Formulario de Solicitud de Información  
del Maestro/a o Maestra Asistente**

*Solicitud de información sobre la idoneidad del maestro/a o de la maestra asistente*

Instrucciones para los padres: Por favor, llene este formulario. Utilice un formulario diferente por cada profesor/a o asistente del profesor/a. Envíe el formulario completo a la oficina de la escuela o por correo a: Rockingham County Schools, Human Resources Department, 511 Harrington Hwy, Eden, North Carolina 27288. Le responderemos en un lapso de 30 días.

Nombre de la escuela: \_\_\_\_\_

Nombre del **Maestro**: Sr. Sra. Srta. \_\_\_\_\_  
o

Nombre de la **Asistente del Maestro/a**: Sr. Sra. Srta. \_\_\_\_\_

Grado: \_\_\_\_\_ Materia (si aplica): \_\_\_\_\_

Nombre del Padre (s) que solicita la información: \_\_\_\_\_

Nombre del estudiante: \_\_\_\_\_

Dirección postal (donde debemos enviar la información):

Dirección	Ciudad	Estado	Código ZIP
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Número de fax: \_\_\_\_\_

Número de teléfono durante el día en caso de preguntas: \_\_\_\_\_

*Para el uso del distrito:*

*Recibido por la escuela / fecha / iniciales:*

*Recibido por HR / fecha / iniciales:*

*Completado por las iniciales / fax / fecha:*

*Copia a:*